

Assignment Instructions

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Write an email to one of your parents, asking:

- How much time he or she devotes to communication on the job
- What kinds of documents /presentations he /she needs to produce
- What kinds of communication technologies he/she often uses
- How often he/she communicates with someone from a different culture
- What advice they can give you on how to communicate professionally in the workplace

Use this reporting form:

<https://docs.google.com/forms/d/e/1FAIpQLSe32HBTgMV5FZro58oIocbSpJIP8UqAC9p55ASffOQyPkMfPA/viewform>